Quick Steps: Go to Tools > Image Gallery > Images

1. Go to the menu Tools > Image Gallery > Images.
Images
l Upload Image(s)
Image Types: All Image Types ‡
Search For: In: Title 🗘 📸
2. Click UPLOAD IMAGE, select the image type you have added as the Gallery type.
Click BROWSE to upload the image from your computer.
click browse to upload the image from your computer.
Note: you will need to create a image type, if one has not been created. To do this
visit the Image Type help article.
Upload Multiple Images
Elsting
Gallery Type:
Upload (Maximum 20 Images) Uploaded Image(s) - Max 250kb
BROWSE
3. Once the image has been uploaded you will be provided with two URL's. VIEW the
s. once the image has been uptoaded you with be provided with two ones. VIEW the

image in the IMAGES listing to see the URL's. COPY this URL to insert into any text editor in the console.

Website URL: This URL is to be used for any image inserted on to a webpage throughout the STG console.

Email Specific URL: This URL is to be used for any images inserted into any form of email, receipt, invoice.

Images

Listing O Add	Credit Contraction
General Random	
Туре:	Images
Title:	Designer-dog-info-Shihpoo-puppy-300x300.jpg
Detail:	Not Applicable
Image:	
Dimensions:	300 Width X 300 Height
Website URL:*	/assets/console/gallery/images/Designer-dog-info-Shihpoo-puppy-300x300.jpg
Email Specific URL:	https://assets.sportstg.com/assets/console/gallery/images/Designer-dog-info-Shihpoo-puppy-300x300.jpg
* Website URL to only be use	d in MemberDesq, EventDesq, SiteDesq, AuctionDesq and TicketDesq.

4. Go to the page where you would like to insert the image. This can be any text

editor area within the console, eg. in WEBSITE, EVENTS, SHOP etc. For example:

If you are inserting an Image onto a summary page in EVENTS, go to BASIC INFORMATION. If you are inserting an image onto a receipt/invoice, go to the text editor where that receipt/invoice is setup.

5. Click EDIT and place your cursor in the editing box where you would like the image to appear.

6. Click the INSERT IMAGE ICON, paste the image URL in the first field and click INSERT.

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