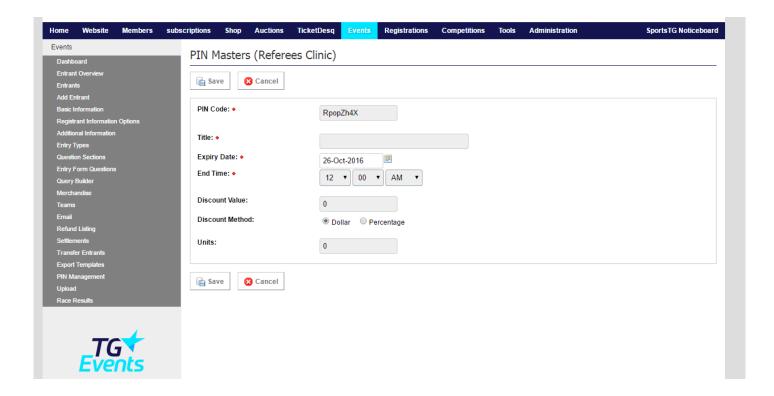
Creating a Master 'Generic' Promotional PIN

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Quick Steps: PIN Management > PIN Masters > Add

- 1. Within the Management Console, select **Events** from the top menu, then click on the event
- 2. Select Pin Management from the expanded left menu and then select Pin Masters
- 3. Click Add and insert the PIN code, Title, Expiry Date and Time
- 4. Insert the Discount Value and select whether it is a Dollar or Percentage value
- 5. Add the number of units available for use
- 6. Click Save



Additional Notes:

Master Pins allows you to set one PIN that can be used across ALL Entry Types.

As Master Pins allow access to ALL Entry Types, the PIN can only be setup as a Discount PIN.

The units available is counted per transaction rather than per entrant.

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